

MINUTES OF  
REGULAR SCHOOL BOARD MEETING  
February 13, 2006

MEMBERS PRESENT: Wayne Zipse, President  
Greg Castellaw, Vice-President  
Judy Rooney (6:20 p.m.)  
Lloyd Wallis  
Wyll Jones

ALSO PRESENT: Pete Lewis  
Jan Goodheart  
Wendy Rimmelspacher  
Linda Hall  
Ray Nicholson  
Van Cummings  
Don Glaser  
Elece Lockridge (8:00 p.m.)

Becky Coddington  
Mike & Linda Rosenwood  
Van Cummings  
Debbie Romesburg  
Oliva Chinchinian  
Julie Wickersham  
Russ Davis

President Wayne Zipse called the regular meeting to order at 6:00 p.m. at the District Office Conference Room.

REGULAR MEETING  
CONVENES

Wayne Zipse led the pledge of allegiance to the flag.

PLEDGE OF  
ALLEGIANCE

President Wayne Zipse asked if there was anyone in the audience who was not on the agenda but wished to address the Board.

PUBLIC INPUT

Russ Davis reported that he is interested in bidding on lighting for the energy savings project.

Superintendent Pete Lewis shared that McKinstry handles the energy project construction management and they will need to align with QZAB requirements.

Wayne Zipse reviewed the agenda and reported that there were no changes to the agenda.

REVIEW OF AGENDA

Superintendent Pete Lewis highlighted the following:

- Preliminary Washington School Election Results (see attached)
- Next M & O Levy - 2010
- Element Team Meeting/Grant Opportunities - February 9<sup>th</sup>
  - Safe School Environment
  - Alcohol/Drugs
  - School & Community Mental Health
  - Early Childhood
  - Networking
  - Community Norms
- CHS Counselor Open House
- Special Education Review - Process & Procedures
  - Mike Ainsworth, Spokane Special Ed. Director
- Legislative Update
- Closed Brain Training Meeting at WSU
- Moving of Gator - Don McQuary
- Musical/ Position Posting
- Trailer Use Form to Follow Appropriate Procedures
- Union Meeting & Bargaining Dates - CEA/Coaches
- ESD Annual Board Workshop - March 8 at Pomeroy (see attached)
- DARE Graduations/Funding
- PCD Personal Affairs F-1 Statement (see attached)
- School Agency Abbreviations
- OSPI Conference on WASL Practices (see attached)
- Medical Insurance - Preferred Providers/Reading of Tests
- ESD 123 SAC Meeting, Richland Proposal (see attached),  
Summer Module Training & Summer Institute
- WIAA Meeting Updates (see attached)
- Scheduling of Week 1 & two 2 Football Games
- LMS Career Fair/Thank You's
- Appreciation Night at Old Country Buffet - Feb 3 (Grantham, Highland, LMS)
- Student Learning Plan Training Provided by Van Cummings
- AraMark 150K Energy Project Match/QZAB  
Extension/Contract - 10 year Payback Period
- Highland Ave. Construction Meeting Continuation
- Second Annual Rendezvous - May 4-5
- WASL Schedules
- Volunteer Week Lunch - April 27 @ 11:30 a.m. at District Office, Catering by ABC Student Catering
- Homeless
- JROTC Rocket Club
- CHS Science Dept. Goals (see attached)

Olivia Chinchinian, CHS Family Career & Community Leaders of America public relations officer (FCCLA) reported that FCCLA is a community based, nonprofit national career and technical student organization for young men and women in family and consumer sciences education (see attached). Students are advised by CHS employees Debbie Romesburg and Joanne McCall. Students are required to attend at least one Family Consumer Science class in order to participate in problem solving, goal setting, & role planning. A variety of special projects are offered throughout the year such as career fair and Valentine Day projects. Approximately \$8,000-\$10,000 is raised per year and the classes are completely co-curricular. Approximately 20-30 students will attend national competition in Nashville, Tennessee this year. A national cluster meeting for freshman students was held in New Mexico this year to develop leadership skills. Students pay approximately half of the trip cost. Olivia is currently working on increasing student awareness and communication levels to maintain relationships.

CHS FCCLA REPORT

Jan Goodheart, Curriculum Director, reported that the OSPI grant has been submitted. The Gear-up Grant is currently shy of two students in the 6<sup>th</sup> grade to qualify for the 50 percentile of free and reduced meal requirements. The grant would provide approximately \$80,000 - \$100,000. The grant would begin by serving students currently at the 7<sup>th</sup> grade level. Several teachers are interested in participating in the American History grant. Grant awards have not been announced yet. \_\_\_\_\_ grant will be resubmitted in June or July. The second level of the arts grant application is approaching.

GRANT UPDATE

The district has three new teachers participating in the 2005-06 mentoring program which qualifies the district for allocated funds.

Linda Hall reported that Head Start has been in existence for 40 years. Head Start is looking at a 5% cut in funds. Their bus fleet is very old and transportation for the Lewiston and Clarkston valley is also being cut. Parents will be required to provide their own transportation. This will help keep parents connected. They are also looking at a requirement for a Bachelor's Degree for teachers but no additional funding will be provided.

HEAD START UPDATE

Clarkston High School Principal Van Cummings discussed parent and student survey services provided through Larry Ledgerwood, Life Track Services. Life Track Services is a local company and maintains the database. Consensus of the Board was to pursue researching the survey content, cost, and how data would be kept current and maintained. Board members are more concerned about the follow-up services than the athletic portion of the survey.

PARENT/STUDENT SURVEY

Superintendent Pete Lewis and Business Manager Wendy Rimmelspacher shared the district must be above 35% of free and reduced lunch at each site to qualify for the proposed QZAB energy savings project. Not all students complete free and reduced lunch forms and some students eat off campus. The district is following up to acquire accurate data. Lighting, trash compacters, heat pump and roof top replacement are included in the estimated proposals (see attached). The outlay of potential new money is still being researched. Pete Lewis and Wendy Rimmelspacher recommended estimate No. F-5 or No. E-4 and reported that only items that need critical attention have been included in these proposals (see attached). Wendy shared that additional work needs to be done on the numbers since Heights Elementary would never reach the requirements for lighting. The district has until December of 2007 to reach the 35% of free and reduced lunch. Interest free bonds would provide funds for the project.

Pete Lewis asked if the Board had any questions or concerns about the project. Lloyd Wallis asked if the LMS sprinkler system and fire alarm were a priority. Pete Lewis replied, "The sprinkler system costs were high and the district is looking into having the maintenance staff work on the sprinkler system. Judy Rooney said, "A 15 year loan is a long time out. If a bond is ran in the future, this debt would be added to the bond and she is not in favor of the debt." Pete shared that the heating systems at the high school will not make it until a bond levy could be held. Judy asked if a five-year debt would be viable. Pete replied that those models as well as the possibility of dropping the project would be presented so that the Board can make an informed decision. Trash compactors don't come with a rebate but would create an energy savings. Greg and Wayne asked that a list of short-term problems be created and shared with the Board. Providing an incentive, such as a free ASB card, to encourage free & reduced meal application forms to be returned to the district was discussed. Pete added that the roof and heating issues will not go away. A Bond Levy will be included in possible models.

Motion by Greg Castellaw, second by Lloyd Wallis, to approve the consent agenda to include:

- Minutes of January 23, 2006, as corrected;
- Personnel Actions (see attached);
- Accounts payable warrants #103,816 through #103,956 in the amount of \$184,074.71; LMS ASB warrants #11,869 through #11,878 in the amount of \$753.00 and CHS ASB warrants #11,879 through #11,936 in the amount of \$18,672.18; and payroll and withholding warrants #103,677 through #103,815 in the amount of \$1,162,951.55 for payment; motion carried.

CONSENT AGENDA

- MINUTES
- PERSONNEL
- BILLS & PAYROLL

Wayne Zipse reported that Mike Rosenwood's resignation was included in the personnel actions and expressed the Board and District's appreciation for the hard work Mike Rosenwood has provided to the District.

APPRECIATION GIVEN  
TO MIKE ROSENWOOD

Van Cummings revisited projected Clarkston High School fund raising and activity expenditures and reported that this action would create a capacity to spend ASB funds (see attached). The babysitting fund raiser has been removed from the 2005-06 fund raising events. If additional fund raising events are requested, forms will be submitted to the CHS administration for approval.

DISCUSSION &  
APPROVAL OF CHS  
FUND  
RAISING / ACTIVITIES

Wayne Zipse asked a report be presented for basketball fund raising revenues. Classroom funds are not included in this report.

Motion by Lloyd Wallis, second by Wyll Jones, to approve CHS fund raising and activities for the 2005-06 school year (see attached); motion carried.

The Board recessed at 7:17 p.m. for a brief time.

RECESS

The Board meeting reconvened at 7:27 p.m.

Mike Rosenwood, Technology Manager, reported the State requires a three-year Technology Plan. The 2006-2008 Technology Plan was highlighted along with a new 2008-2009 Technology Plan (see attached). An entire three-year plan will be required during the 2009-2010 plan as well as documentation that the District is on track with the plan up to that point. The plan is broken down by instructional, library, lab and administrative computer inventory and aligns with the State of Washington specification requirements (see attached). The 471 Report is due and the telecommunication portion of the report still needs to be completed to meet the E-rate service requirements. The new technology director will need to complete the third and fourth steps of the cycle.

TECHNOLOGY PLAN  
2006-07 & 2008-09

Motion by Judy Rooney, second by Greg Castellaw, to approve the addition of the 2005-09 Technology Plan as presented by Mike Rosenwood (see attached); motion carried. A letter of compliance and knowledge of the School Board along with criteria established must be submitted to the State.

Pete Lewis reported that dates for the spring elementary school parent conferences were not included on the 2005-06, 2006-07 or 2007-08 school calendars and apologized for not including these dates with the initial adoption. These dates are negotiated therefore future changes are possible.

ELEM. SPRING PARENT  
CONF. DAYS ADDED TO  
05-06, 06-07 & 07-08  
SCHOOL CALENDARS

Motion by Greg Castellaw, second by Judy Rooney, to approve the addition of March 29, 2006, March 28, 2007, and April 8, 2008, full-day parent conference days to the 2005-08 school calendars as presented (see attached); motion carried.

Motion by Judy Rooney, second by Lloyd Wallis, to approve the Advanced Fitness Solutions service agreement as presented by Curriculum Director Jan Goodheart (see attached); motion carried.

ADVANCED FITNESS  
GRANT CONTRACT

Jan Goodheart reported that OSPI requires an agreement be in place for services provided to Clarkston School District by Walla Walla Community College in support of the Even Start Family Literacy Program. OSPI has reviewed the contract and Jan Goodheart recommended the Memorandum of Understanding be approved as presented.

EVEN START MOU  
APPROVED

Motion by Lloyd Wallis, second by Judy Rooney, to approve Memorandum of Understanding (see attached); motion carried.

Motion by Judy Rooney, second by Lloyd Wallis, to approve the following resolutions in recognition of employee appreciation:

RES. NO. 06-04, 06-05 &  
06-06, APPRECIATION  
WEEKS

- Resolution No. 06-04, Classified School Employee Week, March 13-17, 2006;
- Resolution No. 06-05, Volunteer Appreciation Week, April 23-29, 2006; and
- Resolution No. 06-06, Teacher Appreciation Week, May 7-13, 2006, (see attached); motion carried.

New and revised Board policies and procedures were presented for first reading. Discussion included the following:

FIRST READING OF  
BOARD POLICIES

No. 2004 - What is the annual graduation goal?

No. 5310 - Fill in blanks for second reading.

No. 6881 - What is the requirement for items valued under \$100. Business Manager Wendy Rimmelspacher replied, "A lot of thought is taken prior to taking items to the dump but the gift of funds doesn't allow the district to give items away." The District is charged a fee to destroy old computers.

No. 6890 - This policy insures that the District meets State Environmental Policy Act compliance requirements such as safest and healthiest practices, completed MSDS sheets, and that annual notification requirements are met.

No. 6900 - When was the last facilities 10 year plan completed?

Motion by Judy Rooney, second by Lloyd Wallis, to approve the first reading of all Board Policies as listed below:

APPROVED 1<sup>ST</sup>  
READING OF BOARD  
POLICIES

- No. 1000, Legal Status & Operation
  - No. 1105, Director District Boundaries
  - No. 1110, Election
  - No. 1113, Board Member Residency
  - No. 1114, Board Member Resignation
  - No. 1210, Annual Organizational Meeting, Election of Officers
  - No. 1400, Meeting, Conduct, Order of Business & Quorum
  - No. 2004, Accountability Goals
  - No. 3231P, Student Records
  - No. 4060, Distribution of Materials
  - No. 4060P, Procedure
  - No. 5310, Compensation
  - No. 6112, Rental or Lease of District Real Property
  - No. 6800, Operations & Maintenance of School Property
  - No. 6881, Disposal of Surplus Equipment &/or Materials
  - No. 6882, Sale of Real Property
  - No. 6883, Closure of Facilities
  - No. 6890, State Environmental Policy Act Compliance
  - No. 6900, Facilities Planning
  - No. 6910, Construction Financing
  - No. 6920, Construction Design
  - No. 6921, Educational Specifications
  - No. 6950, Contractor Assurances, Surety Bonds & Insurance
- (see attached); motion carried.

Wayne Zipse reported that he attended the IAC meeting held February 11, 2006. A vote was taken to amend the July 15 summer student contact date to August 1. The result of the vote was to leave the date at July 15. District 7 and 8 did not have parent and student issues like other districts. Discussions included speech, debate, music activities and how block scheduling impacts forensics and debate. There is no a lot of student interest to participate in debate.

BOARD COMMENTS

Judy Rooney reported on a number of issues discussed at the February 11-13, 2006, Legislative Assembly Meeting as follows:

LEGISLATIVE  
ASSEMBLY MEETING  
REPORT

- Washington Learn Study for K-12 financing
- Washington State report of per pupil spending
- Funding plans
- Push to do away with the WASL as a graduation requirement.
- Several models proposed for assessment
- Mentoring Program fund increase
- Kits for Ample School Education Funding will be mailed to superintendents.

It was stressed that alternative assessment will not be allowed until students have taken the WASL twice and failed twice. Student progress toward passing the WASL will be continued when attending a technical college. The GPA model and levy equalization was not discussed. Levy equalization provides dollars via a formula to level funding across the State.

Judy Rooney asked that a policy be created to maintain a consistent district fund balance of five percent throughout the school year. Judy said, "A policy could put some teeth into the district's responsibility of having an adequate fund balance. Auditors have recommended a higher fund balance. It's an accountability issue and I shares in the responsibility." The following factors were discussed:

- Staff mix factor
- Spending plan/long-term goal to increase fund balance
- Timing of individual department spending
- Expected end of year balance of \$420,000 as projected
- Declaring and emergency spending plan
- Federal and state grant payment requirements must be met prior to reimbursements which are made in May or June
- Serving students
- Expenditures during high energy cost months
- Reserves for unexpected facility costs
- Increased costs without additional revenues
- Monthly meetings to track low balance months
- Retirement cash-out & annual cash-out buy back
- Overload pay
- Additional \$10,000 for energy costs during 2005-06
- Flexibility to provide staff development
- Increased medical costs
- Additional responsibilities without increased wages

## MONTHLY BUDGET RESERVE DISCUSSION

Motion by Greg Castellaw, second by Lloyd Wallis, to move into Executive Session for approximately 90 minutes at 9:20 p.m. to discuss personnel and negotiations. The Board returned to regular session at 10:48 p.m. No action was taken.

## EXECUTIVE SESSION

Motion by Greg Castellaw to adjourn the meeting at 10:48 p.m.; motion carried.

## ADJOURNMENT

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WAYNE ZIPSE, PRESIDENT

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PETE LEWIS, SECRETARY