

MINUTES OF  
REGULAR SCHOOL BOARD MEETING  
October 25, 2004

MEMBERS PRESENT: Wayne Zipse, President  
Greg Castellaw, Vice-President  
Marjorie Briney  
Judy Rooney  
Dennis Lenz

ALSO PRESENT: Pete Lewis  
Jan Goodheart  
Wendy Rimmelspacher  
Linda Hall  
Heather Lang  
Marilyn Brennan  
Eileen Loughney

Karle Warren  
Mike Rosenwood  
Becky Coddington  
Bob Burrus  
Margaret Fitzgerald  
Don Glaser  
Elece Lockridge

President Wayne Zipse called the regular meeting to order at 6:00 p.m. at the District Office Conference Room. REGULAR MEETING CONVENES

Wayne Zipse led the pledge of allegiance to the flag. PLEDGE OF ALLEGIANCE

President Wayne Zipse asked if there was anyone in the audience who was not on the agenda but wished to address the Board. PUBLIC INPUT

Karle Warren, CEA President, reported that she recently attended a legislative meeting in Washington, D.C. Topics of special interest included social security offset credit, highly qualified special education teacher qualifications, blocking of e-rate funds to schools and libraries, anti-bullying plan as a condition of receiving funding, Title I and Special Education funding, and value added assessment.

No items were added or deleted from the agenda. REVIEW OF AGENDA

Superintendent Pete Lewis highlighted the following: SUPT. REPORT

- CHS Principal's recovery
- AraMark sold a refrigerated van to the district for \$1.00. Don Glaser and Ray Nicholson will pick it up in Seattle
- Update on moving of the Chiller at CHS
- Sprinklers are being winterized
- Drug & alcohol FYI Night at CHS October 25th
- Parent conferences completed

- Closing the achievement gap
- District Learning Improvement Council
- ESD 123 Point-of-Contact Program
- Social studies, math & language arts Framework Committee meetings
- On-site counseling center services will be approved through building principals
- Ridership completed
- Bus depreciation/purchase of a new bus
- School improvement plans and accreditation plans
- Credit recovery at CHS and EOC
- Student Learning Improvement Plans for 9<sup>th</sup> grade students that did not meet the standard in reading, writing and math
- Additional AP courses and needed training
- Contract with ESD for vision services
- Work Study positions at Maintenance Dept. & District Office
- Filemaker Pro data base transition
- Para-educator training
- Labor Management & Parents In Touch meetings
- WWCC Aluminum Welding Program
- CHS Activity Code Committee update
- Palouse Economic Development Committee meeting

SUPT. REPORT  
CONTINUED

Wendy Rimmelspacher, Business Manager, reported that the March P-223 enrollment FTE of 2,666.65 is 66.65 FTE's above the budgeted number of 2,600 FTE's (see attached).

ENROLLMENT

Wendy Rimmelspacher, reviewed the preliminary August 31, 2004, Financial Status report (see attached). A final year-end report should be available next month.

FINANCIAL REPORT

Nathan Jacobs, Clarkston High School ASB President, highlighted DECA and FCCLA competitions, a CHS blood drive held on October 13<sup>th</sup> and a Sadie Hawkins dance that was held last Saturday. New rules for the style of dancing a dress code was enforced and CHS ASB cards were required unless approved by the office prior to the dance. The dress code required the same standards as followed while attending classes (a shoulder straps must be two-finger widths dresses can not be shorter than the tip of the arm and fingers and boys must wear shirts at all times). Students plan to clean-up Graffiti on the Freshman Way bridge. Other community activities will be planned in the future. Thirty-five students have shown an interest in participating in Mr. CHS. Two additional surveillance cameras will be added to the locker rooms. The Courtyard Bantam is being chipped and broken and will be replaced with a three dimensional Bantam to include an inspirational quote. Bantam Boosters will be selling paving bricks again.

CHS ASB REPORT

Jan Goodheart, Curriculum Director, reported that the district received \$1,000 to purchase Dibel reading assessment tests for next year.

SECOND GR.  
ASSESSMENT  
MATERIAL GRANT

Pete Lewis reported that building representatives from each building met on Wednesday, October 20 to review the District Learning Improvement Council (DLIC) plans. DLIC notebooks were presented for Board members to review. The DLIC will work with the building level Learning Improvement Teams and will meet regularly throughout the school year. Pete reviewed a summary of the DLIC priorities for the 2004-05 school year (see attached). Jan Goodheart shared that in addition to the committee's looking at the big picture they also discussed where the district has been in the past. Framework committee meetings are being scheduled. Marilyn Brennan added that buildings brainstormed how the communication would be established to other committees. The Board stressed the need to have parent participation on committees.

DISTRICT LEARNING  
IMPROVEMENT  
COUNCIL REPORT

Pete Lewis reported that the elementary schools had approximately 90% participation during their three full days of parent conferences while CHS had only four percent participation during their two half-day day parent conferences.

STUDENT  
CONFERENCES

Bob Burrus, Lincoln Middle School principal, shared 1998-2004 statistics of LMS parent conference participation (see attached). Bob suggested team conferencing or student lead conferences to improve attendance.

Heather Lang shared that parent conferences gave an opportunity to build relationships and to gather or share ideas.

Administrators shared that some teachers expressed an interest in having conferences again in the spring.

Pete Lewis reported that learning improvement time has provided collaboration and evaluation of time. Building administrators shared copies of their building logs. Teacher collaboration study group logs are kept to track meetings and progress. The meetings allow time to individualize plans.

LEARNING  
IMPROVEMENT TIME

Bob Burrus shared that Lincoln Middle School is working on the schoolcenter.com website and that the start of each school day has been more productive and relaxed.

Jan Goodheart shared that two per diem days were available for teachers to attend staff development workshops or conferences. Clarkston School District provided staff development workshops on October 8<sup>th</sup>. Pre-approval and Post-survey forms are used for ESEA per diem days (see attached). An end-of-year report was presented to show the variety of workshops that were attended (see attached).

FALL STAFF  
DEVELOPMENT DAY

Don Glaser, Maintenance Supervisor, reported that Mike Meyers and Jim Woods received updated asbestos training and that silicosis training is not a required. Heating unit is being serviced and sprinklers are being winterized. Three new scrubbers will be put into service. McKinistry was in the district two days to gather additional information for possible utility cost savings. Two custodians are still on light duty or out due to illness.

## MAINTENANCE REPORT

Pete Lewis reviewed a draft summary of the district facility use fees to be used by district secretaries, administrators and the facility use manager (see attached).

## FACILITY USE FEE GUIDELINES

The following areas of concern were discussed:

- Custodial costs
- Custodial schedule and routines
- Rules for use (cleaning, lock-up & spectators running around etc)
- Expanding explanation for category number 3, negotiated fee, keeping in mind other resources that are utilized
- Add 4-H & Camp Fire Girls etc. to examples listed for the free category
- Eliminate the grandfather category since it is a negotiated fee.
- Change the grandfather category to a negotiated fee since utility fees and wages increase over a period of time.
- Fund raising events and category that they fit into. Do they have a 501C income tax status?

A custodian or staff member from that building must be present and held accountable, during the entire event, to qualify for the free category. The Board discussed groups such as the Little Bantam or church groups where staff members from other buildings are responsible for opening and closing a building. Staff members need to be listed and held accountable for supervision. Keys and access to products would be an issue if parents were required to clean up. Procedures need to be in place to provide the same use to all members of the community. Written notification should be provided for unsatisfactory use of a facility that could lead to denial of continued use. A new draft will be presented at the next Board meeting.

Motion by Dennis Lenz, second by Judy Rooney, to approve the consent agenda to include:

## CONSENT AGENDA

- Minutes of October 11, 2004;
- Personnel actions (see attached);
- General Fund Debt Service Treasurers' warrant and electronic funds transfers for June 2004 debt payments (see attached);
- Accounts payable warrants #97,236 through #97,435 in the amount of \$272,137.39; LMS ASB warrants #10,643 through #10,658 in the amount of \$4,540.14 and CHS ASB warrants #20,659 through #10,714 in the amount of 20,288.27; Capital Project Fund warrant #1,000 in the amount of \$1,198.54 for payment; motion carried.

- MINUTES
- PERSONNEL
- DEBT FUND  
TRANSFER
- ACCOUNTS PAYABLES

Motion by Judy Rooney, second by Marjorie Briney, to table Board Policy No. 0500, Strategic Planning, for further consideration and to approve the first reading of the following Board policies:

APPROVED 1<sup>st</sup> READING  
OF BOARD POLICIES

- New Board Policy 3245, Students and Telecommunication Devices; and
- Revised Board Policy No. 6212, Charge Cards

(see attached); motion carried.

Motion by Judy Rooney, second by Greg Castellaw, to approve the 2004-05 Running Start agreement with Walla Walla Community College as presented (see attached); motion carried.

APPROVED WWCC  
RUNNING START  
AGREEMENT

Pete Lewis, Marilyn Brennan and Heather Lang reviewed and discussed the Certificated Administrator/Classified Manager's contract.

CERTIF.  
ADMINISTRATOR/  
CLASSIFIED MANAGER  
CONTRACTS

Motion by Greg Castellaw, second by Dennis Lenz, to adopt the 2004-05 Certificated Administrator/Classified Manager contract as presented (see attached); motion carried.

Motion by Judy Rooney, second by Greg Castellaw, to move into Executive Session for approximately 60 minutes at 8:20 p.m. to discuss personnel and negotiations. The Board returned to regular session at 9:30 p.m. No action was taken.

EXECUTIVE SESSION

Motion by Greg Castellaw, second by Marjorie Briney, to adjourn the meeting at 9:30 p.m.; motion carried.

ADJOURNMENT

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WAYNE ZIPSE, PRESIDENT

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PETE LEWIS, SECRETARY