

**PEPPM/Central Susquehanna Intermediate Unit  
Cooperative Purchasing Program  
Interlocal Agreement  
2012-2013  
Contract**

This Agreement is entered into by and between the Agencies shown below as contracting parties beginning 05/13/2013 and until either party terminates same in writing.

**Contracting Parties**

**PEPPM Technology Bidding and Purchasing Program, Central Susquehanna Intermediate Unit, 90 Lawton Lane, Milton, Pennsylvania 17847**

and

**Clarkston School District**

1294 Chestnut  
Clarkston, WA 99403

**Statement of Services to Be Performed**

PEPPM will organize and administer a cooperative purchasing program. Authority for such services is granted by Section RCW 39.34.030 of the "Revised Code of Washington". The goal of the cooperative is to obtain substantial savings on technology commodity items for members through volume purchasing.

**Role of PEPPM:**

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide the list of commodity items to participating members.
4. Provide members with procedures for ordering, delivery and billing.
5. Clarkston School District will not be billed any membership fees from PEPPM to purchase from this program.
6. PEPPM will not be responsible for product warranties, product qualities, failure to deliver by vendors, or failure of payment to vendors by members.

**Role of Clarkston School District:**

1. Commit to participate in the program by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Prepare purchase orders issued to the appropriate vendor from the official award list provided by PEPPM.
4. Fax all purchase orders to PEPPM for processing.

5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors by designated dates, unless other prior arrangements have been made between Clarkston School District and the vendor(s). All deliveries must be made as long as this contract is in effect.
7. No annual membership fee is required in order to participate in the PEPPM Program.

**Authorization:**

PEPPM/Central Susquehanna Intermediate Unit and Clarkston School District's authorized representatives enter into the above described agreement beginning 05/13/2013 and until either party terminates the Interlocal Agreement in writing.

PEPPM's standard bid and contract terms and conditions shall apply to all Clarkston School District's purchases made using PEPPM contracts and procedures.

PEPPM/Central Susquehanna  
Intermediate Unit

By Charlene Peterson  
Authorized Signature

Director of Cooperative Business Services  
Title

4/23/13  
Date

Contact Person DAVID MANNEY  
PEPPM COORDINATOR

Clarkston School District

By Ray Weis  
Authorized Signature

Superintendent  
Title

5/13/13  
Date

Contact Person Cheryl Krause  
technology